



Eastern Kentucky University
Application for Kentucky Residency

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APPLICATIONS MUST BE FILED NO LATER THAN 30 DAYS AFTER THE FIRST DAY OF CLASS FOR THE FALL AND SPRING SEMESTER AND NO LATER THAN 10 DAYS AFTER THE FIRST DAY OF CLASS FOR SUMMER

- 1. Name: (Last, First, Middle)
2. Birth Date:
3. Phone: (Home) (Work)
4. EKU ID: 5. Email Address:
6. Student Status: Graduate Undergraduate
7. Current Mailing Address: (Please indicate year)

Street City State Zip County

- 8. Term Applying for Residency: Fall Spring Summer
9. Are you a U.S. citizen? Yes No If no, provide a copy of your visa and/or passport
Visa Type:
10. Do you or one of your parents own a home in KY where they currently live? Yes No
11. Have you lived in KY during the past 12 months? Yes No
If no, please explain:

12. What is the most recent year either parent claimed you as a dependent on their US Tax Return? (Year)

13. List all institutions you have attended after high school (beginning with the most recent first):

Table with 5 columns: Institution, Location, Dates Attended (From, To), Full or Part Time, In State or Out of State

OFFICE USE ONLY Decision: Term: Residency Officer, EKU Date Signed

14. List your places of residence for the past five years (beginning with the most recent):

Date From-To	Address	City	State	Zip

Supporting Information

15. Parents (Father, Mother, Legal Guardian) - Name(s): _____

Address	City	State	Zip

16. Spouse – Name: _____

Address	City	State	Zip

17. When did your present stay in Kentucky begin? _____
Month Day Year

18. Primary reason for coming to Kentucky? _____

19. Have you, your spouse or a parent recently had a work transfer to Kentucky or has accepted a full time employment in Kentucky? Yes No If yes, which company? _____

All residency applications must be accompanied by supporting documentation.

Please attach any explanation to this document that you feel will support your claim for classification as a KY resident.

To the Student: This statement must be notarized before submitting to the Office of the Vice President for Student Success.

Do not sign this statement until you are directed to do so by a Notary.

State of _____ The undersigned person, being first duty sworn, and states as follows:

That the foregoing statements and all supporting documents are,

County of _____ and each of them are, true and correct.

Signature of Applicant

Subscribed and sworn to before this

_____ day of _____ Notary Public

My commission expires: _____ County of _____

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Richmond, KY 40475-3154
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Documentation to Support a Request for Reclassification of Residency for Tuition Assessment Purposes

Section 3(5) of the “Classification of Residency for Admission and Tuition Assessment Purposes” requires that residency shall be based upon verifiable circumstances substantiated by submission of original or notarized copies of relevant evidence. **Following is a list of documents that may be submitted for tuition assessment purposes, as determined by your circumstances.** Other documents may be requested by the institution or may be provided as the student desires.

General

- Verification of present address. Must be an item not already requested.
- Copy of most recent financial aid award notice and/or student aid report.
- Verification that you lived in Kentucky as a non-student (or if a student, enrolled 6 or fewer hours) for the 12 months preceding the first day of classes of the term which you are applying.
- Copy of your Kentucky state income tax forms (Form 740 and all schedules) for the calendar year immediately preceding the date of application for reclassification of residency status and for the previous year.
- Verification of payment of occupational taxes in Kentucky.
- Verification of payment of real property taxes in Kentucky.
- Copy of property deed to Kentucky residence or copy of lease agreement of non-collegiate housing and tangible tax forms.
- Copy of your Current KY Driver’s License.
- Copy of KY Voter Registration.
- Copy of birth certificate.
- Court Order awarding guardianship if not dependent upon parents.
- Other documentation relevant to your situation and which might be supportive of your request for determination of residency status.

If you fit one of the categories below, the information under that category must be turned in.

Married to KY Resident

- Verification of present address and that of spouses. Must be an item not already requested.
- Verification that you lived in Kentucky as a non-student (or if a student, enrolled 6 or fewer hours) for the 12 months preceding the first day of classes of the term for which you are applying.
- Copy of your Kentucky state income tax forms (Form 740 and all schedules) for the calendar year immediately preceding the date of application for reclassification of residency status and for the previous year.
- Verification of payment of occupational taxes in Kentucky.
- Verification of payment of real property taxes in Kentucky.
- Copy of property deed to Kentucky residence or copy of lease agreement of non-collegiate housing and tangible tax forms.
- Copy of your Current KY Driver’s License and spouses.
- Copy of KY Voter Registration.
- Court Order awarding guardianship if not dependent upon parents.
- Copy of Marriage License.
- Other documentation relevant to your situation and which might be supportive of your request for determination of residency status.



Job transfer

- Verification of present address.
- Copy of statement from parent regarding financial support.
- Letter from your employer on official company letterhead verifying job transfer or acceptance of full-time employment giving date of employment, average number of hours worked per week, and whether the job is permanent or temporary. (if student is the transfer person)
- Verification that you lived in Kentucky as a non-student (or if a student, enrolled 6 or fewer hours) for the 12 months preceding the first day of classes of the term for which you are applying.
- Copy of your Kentucky state income tax forms (Form 740 and all schedules) for the calendar year immediately preceding the date of application for reclassification of residency status and for the previous year.
- Verification of payment of occupational taxes in Kentucky.
- Verification of payment of real property taxes in Kentucky.
- Copy of property deed to Kentucky residence or copy of lease agreement of non-collegiate housing and tangible tax forms.
- Copy of your Current KY Driver's License.
- Copy of KY Voter Registration.
- Letter on official company letterhead verifying job transfer and dates of employment for parent(s) or legal guardian(s). (if child is dependent on parents.)
- Court Order awarding guardianship if not dependent upon parents. (if child is dependent on parents)
- Other documentation relevant to your situation and which might be supportive of your request for determination of residency status.

Military

- Verification of present address.
- Copy of Kentucky State Income Tax forms.
- Copy of most recent financial aid award notice and/or student aid report.
- Verification that you lived in Kentucky as a non-student (or if a student, enrolled 6 or fewer hours) for the 12 months preceding the first day of classes of the term for which you are applying.
- Copy of your Kentucky state income tax forms (Form 740 and all schedules) for the calendar year immediately preceding the date of application for reclassification of residency status and for the previous year.
- Verification of payment of occupational taxes in Kentucky.
- Verification of payment of real property taxes in Kentucky.
- Copy of tangible tax forms.
- Copy of property deed to Kentucky residence or copy of lease agreement of non-collegiate housing.
- Copy of your Current KY Driver's License.
- Copy of KY Voter Registration.
- Copy of current military orders.
- Copy of military document indicating home of record.
- Copy of military discharge (DD-214).
- Court Order awarding guardianship if not dependent upon parents.
- Other documentation relevant to your situation and which might be supportive of your request for determination of residency status.